

Principal's Professional Development Academy Meeting

**Union County School Board Office
Lake Butler, FL**

**November 14, 2000
9:30 AM – 2:30 PM**

MINUTES

Attending: Patrice Markham, Kitty Dennison, Jerri Stevens, Mindy Augustine, Joe Warren, Pat Place, Vicki Dawson, Linda Dicks, Chelsea Merritt, Mary Anne McCray, Victoria Wisnoski, Margie Coburn, Scott Woodall, Joy Helms, Ed Zoll, Kathryn Godbee, Linda Morris, Sydney Breton, Jana Sheehan, Charlotte Lord, Shannon Ellison, Muriel Kuhn, Jeane Driggers, Betty Davidson, Drew Stone, Jim Doud, Carla Taylor, Susan Collins, Jacqueline Blumenstock, John Crawford, Daniel Faircloth, Brad Penney, Tari Watson, Brenda Coulter, Donald Kelly, Rebecca Reddish, Donna Smith, Virginia Walkup, Jim Rothgeb, Gordan Dasher, Esme Coward, Fran Vandiver, Christine Thompson, Gail Williams, Patsy Brooker, Stacy Young, Taylor McGren, Janes Sinor, Ann Hensen, Arthur Holliday, Andrea Anderson, David Capaz, Chris Morris, Paige Rarick, Marie Brown, Martha Cochrane, Mark Putnal, Debbie Lutz, Beverly Theen, Bobbie Morgan, Deanna Feagan, Cecil Wilhouse, David Crawford, Jim Croteau, Marsha Wright and Sherri Helms.

Grant Overview

Marsha shared the focus of the Principal's Academy.

Introduction to the NEFEC Professional Development System

Marsha discussed the NEFEC Professional Development System FCAT portion.

Jim Croteau (Leon County) shared about the following pieces of the Professional Development System:

Action Research

- Think about something different they did in their classroom
- What difference did it make?

Parent Communication

- What did you learn from your parent data?
- You can use the sample parent survey
- This is for the teacher not school

School Improvement Involvement

- How are you involved in the implementing your school improvement?

Personal and Professional Growth

- It needs to come from reflections
- How are you using your professional growth and how did it change your classroom?
- Look over Florida's accomplished practices

Student Achievement Data

- Pay attention on impact of student relationships of your students
- How do you know your students are growing

School improvement outcomes

- Consider test scores
- How does your classroom relate to your school improvement plan

Breakout Sessions (Teachers)

Marsha went over the NEFEC data analysis model. Jim Croteau talked about writing professional development plans. Some of the ways discussed that can be used to measure student achievement are:

- Oval/written test
- Student samples
- Pre-post test
- FCAT
- STAR
- COOP Groups
- Portfolios
- KWL
- Multimedia projects
- Student self evaluation
- Skills test
- IEP Goals
- IEP objectives
- Behavior Levels
- Rubrics
- NRT's

Breakout Sessions (Principal's)

Issues and Concerns with working with staff/managing the process were discussed.

- Goal setting and observations
- Supplant evaluation process in contract
- Data for special areas
 - FCAT
 - NRT
 - WURS
 - STAR Math
 - STAR Reading
 - Pre/Post test – 9 weeks or semester

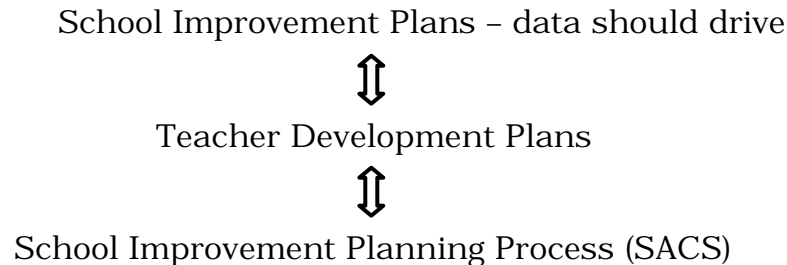
Using school data to develop School Improvements Plans:

- Performance – Rubric (band, art, PE)
- Resource teachers – document who they are working with
- Guidance Counselors – document who they are working with
- Media

Jim Croteau can be contacted at:

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Fran talked about developing School Improvement Plans as follows:



ISSUES:

Data will be available to each of the schools within a few weeks. Marsha has contracted with Edmetrics to deliver the data in the format that will be consistent with the NEFEC data analysis model.

Next Meeting: The next meeting will be Monday, December 11th at the Holiday Inn West in Gainesville. Lunch will be provided. What to bring:

- Your journals
- Your book, "Handbook of Instructional Leadership, How Really Good Principals Promote Teaching and Learning"