I. COURSE DESCRIPTION:

Beginning Spanish course is designed to build proficiency in the Spanish language at the basic level as well as appreciation and understanding for the Hispanic cultures and their growing importance in the world. This elementary level and its next sequences are designed to stress the features of the Spanish needed for everyday communication and to apply them immediately to realistic settings around the world.

The course will emphasize the development of listening as well as the speaking, writing and reading skills. Grammar is viewed as an aid in getting the skills mentioned above. The lab sessions will give students the opportunity to reinforce actively the functions, vocabulary and structures they have learned from the chapters.

II. TEXTBOOKS

1. *ESPAÑOL SIN FRONTERAS I*
   Jesús Sánchez Lobato, Concha Moreno García y Isabel Santos Gargallo
2  *USO de la gramática española* (elemental)

3. Some photocopies of the texts and exercises will be distributed in class. A good
   and comprehensive dictionary in Spanish is also highly recommended.

4. 西班牙語入門, 雷孟篤編著, 統一語言中心。

**III. CLASS PERCENTAGES:**

1. Attendance and participation  15%
2. Composition  10%
3. Quizzes (2)  10%
4. Mid-term Exam  30%
5. Final Exam  35%

**IV. CLASS REQUIREMENTS**

1. To attend class regularly.
2. To prepare and review class lessons daily.
3. To participate in class activities actively.
4. To submit written assignments punctually: exercises and compositions.
5. To provide legitimate written documentation for each leave of absence.
6. To be honest of yourself- cheating and plagiarism are not allowed in class.